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www.stedward.org/ses

Saint Edward School

ANNUAL ENROLLMENT AGREEMENT 2016-2017

Student's Full Name: _____

I/We, the undersigned financially responsible parent(s) or guardian(s) (hereinafter referred to as "I", "Me", "We", "Parent(s)", or "Guardian(s)"), acknowledge St. Edward School's (hereinafter referred to as "SES") acceptance of the listed child ("Student") for enrollment in the 2016-2017 school year and hereby enter into this Annual Enrollment Agreement ("Agreement"). I also understand that Tuition will be charged at the applicable published rate. (See attached 2016-2017 Tuition Rate) **This Agreement along with all other Registration materials, must be completed for each Student and must be signed by a Parent or Guardian before the Student can attend SES.**

D) Tuition and Fees Payment Schedule (Please Select One):

a. As an accommodation to Students and their families, SES makes available various Tuition payment options which are set forth below. Regardless of the payment plan chosen, the undersigned(s) understand(s) that a FULL year's Tuition is due and payable upon execution of this Financial Agreement and that said FULL year's Tuition is non-refundable.

b. _____ Option 1: FACTS Annual payment plan;

100% of tuition due by July 2016 and can be paid earlier, **Enrollment fee of \$20 drafted by FACTS.**

_____ Option 2 FACTS Semi-Annual payment plan;

50% of Tuition due May or June 2016; 50% of Tuition payable to Facts due November or December 2016. The responsible party can choose to pay Tuition on the 1st, 15th and 25th of the month. **Enrollment Fee of \$20 drafted by FACTS**
(Please Select One): _____ 1st day _____ 15th day _____ 25th day of each month

_____ Option 3: FACTS Quarterly payment plan;

Tuition payable to FACTS in a 25% of tuition due in May, August, November 2016 and February 2017; or 25% of tuition due in June, September, December and March 2017. The responsible party can choose to pay Tuition on the 1st, 15th and 25th of each month. – **Enrollment fee of \$50 drafted by FACTS**
(Please Select One): _____ 1st day _____ 15th day _____ 25th day of each month

_____ Option 4: FACTS 10-month payment plan;

Tuition payable to FACTS monthly beginning June 2016, ending March 2017. The responsible party can choose to pay Tuition on the 1st, 15th and 25th of each month. **Enrollment fee of \$50 drafted by FACTS**
(Please Select One): _____ 1st day _____ 15th day _____ 25th day of each month

_____ Option 5: FACTS 11-month payment plan;

Tuition payable to FACTS monthly beginning May 2016, ending March 2017. The responsible party can choose to pay Tuition on the 1st, 15th and 25th of each month. **Enrollment fee of \$50 drafted by FACTS;**
(Please Select One): _____ 1st day _____ 15th day _____ 25th day of each month

_____ Option 6: FACTS 12-month payment plan;

Tuition payable to FACTS monthly beginning April 2016, ending March 2017. The responsible party can choose to pay Tuition on the 1st, 15th and 25th of each month. – **Enrollment Fee of \$50 drafted by FACTS**
(Please Select One): _____ 1st day _____ 15th day _____ 25th day of each month

All families must enroll with FACTS Tuition Management and pay tuition directly to FACTS. See terms and conditions at FACTSmgt.com.

All families must register online with FACTS by MARCH 1, 2016.

c. Peace of Mind ("POM") Benefit: The non-refundable fee for this benefit is \$17 per FACTS Agreement (added to your FACTS Enrollment Fee.) This POM benefit will pay any FACTS unpaid balance in the event of the death of the responsible party who has signed this Agreement or his/her legal spouse. (Certain exclusions apply, so please see FACTS Terms and Conditions at FACTSmgt.com) You can elect to enroll in POM when you register with FACTS. Please indicate below if you want the POM benefit. If you do not choose POM, it will not be added.

_____ Yes, please add \$17 to my FACTS Enrollment fee for the POM plan.

2) In addition to Tuition, the undersigned is also responsible for certain fees. The following is a breakdown of applicable fees:

- a. A non-refundable Registration Fee of \$50.00 is charged to each student upon enrollment. (\$25.00 if register with FACTS and signed contract in by January 31, 2016)
- b. A non-refundable General Fee of \$388.00 is charged to each student April 2016. This fee covers additional costs, including the art fee, library fee, computer fee, music fee, yearbook, diocesan administrative fee, school material fee, Home and School fee, Book Leasing fee and School materials fee throughout the year.
- c. Extracurricular Fees and the 8th grade Trip will be charged separately and are non-refundable.

New Family Commitment Program: Below is a new program replacing the \$600 subsidy program, Parents or Guardians need to initial the marked sections.

Please initial each section with your agreement.

- 1) _____ I understand with the declining student enrollment, cost to educate one student at St. Edward School exceeds the tuition paid by well over \$1,000 per student and I understand St Edward Parish will have to subsidize the school for this deficit. I acknowledge it is my responsibility to help St Edward Parish make up the deficit by participating in the following three areas:

Below is the new St Edward Family Commitment Program as outlined in The Pastor's registration letter. (We are eliminating the old \$600 subsidy program.)

- 2) _____ I agree to obtain a minimum of 60 points per school year for two parent families and 30 points or more for single parent families by offering my time and talent for various volunteer opportunities in the school and parish.

Below are some examples of the point system and are not exclusive. A more complete listing of point opportunities will be coming in the future.

For example: being a chairperson for the Used Uniform Sale would be worth 10 points; room parents would receive 3 points for each holiday party or requested task; and church office workers would receive 3 points for each requested project task. Points can also be received by donating items or funds for our various fundraisers and events. Points can also be granted for participating in the AM child care program. **If points cannot be obtained due to family time constraints, a conversion of \$10 per point will be required to be paid to the Parish.**

AND

3) Financial Church Commitment

- _____ I agree to donate \$_____ per week/month/year (circle preference) to the parish. I understand that this is not a legally binding agreement and only expresses our stewardship intentions to the parish.

OR

- _____ I have previously filled out a commitment card for the parish and I am giving regularly.

OR

- _____ I attend another parish. Parish Name: _____

AND

Financial School Commitment

- _____ I agree to donate \$_____ per week/month/year (circle preference) to the school's Annual Giving Fund by June 30, 2016. I understand that this is not a legally binding agreement and only expresses our stewardship intentions to the school.

Binding Obligation/Liquidated Damages. In consideration of the acceptance of Student for admission to SES, I hereby execute this Agreement with SES for the 2016-2017 school year. It is understood that **TUITION AND ALL APPLICABLE FEES ARE A BINDING OBLIGATION.** I agree that SES costs associated with the enrollment of Student are incapable of division. If the Student's enrollment at SES ends for any reason following the cancellation date set forth below but prior to the end of the academic year, any amount owed to SES but not yet paid to SES is immediately due and payable as liquidated damages.

Acceptance of Offer of Enrollment. I understand this is a binding Agreement between SES and me and that enrollment is for the full academic year. I agree to pay all required fees as specified. To accept this offer of enrollment, I must complete and sign this Agreement and return it to St. Edward School, 190 Thompson Lane, Nashville, Tennessee, 37211, by MARCH 1, 2016.

Payments; Transcripts; Admission. All payments are due as stated in this Enrollment Agreement. No Student will be permitted to begin classes if any balance from a previous year remains unpaid for that Student or any of his/her sibling(s). No Student will be permitted to begin a second semester with an outstanding account balance. Accounts past due will subject the Student to suspension until the account is brought current. All transcripts, report cards and student records are the property of SES and will not be issued to transferring or graduating students until all Tuition and fees are paid in full.

Collection Costs. In event of any default in the payment of any amount under this Agreement, I understand that the entire balance becomes due and payable. Further, and in the event of default, I promise to pay all expenses and costs, including reasonable attorney's fees, expenses and court costs incident to collection of this account.

I UNDERSTAND THAT MY OBLIGATION TO PAY THE TUITION AND FEES FOR THE FULL ACADEMIC YEAR IS UNCONDITIONAL AND THAT NO PORTION OF SUCH TUITION OR FEES PAID WILL BE REFUNDED SHOULD STUDENT WITHDRAW OR BE DISMISSED FROM SES FOR ANY REASON, EITHER VOLUNTARILY OR INVOLUNTARILY.

Rules & Regulations. I agree to abide by all rules and regulations, including handbooks, procedures and guidelines, including, but not limited to, the Student Handbook Agreement, as may be adopted or amended from time-to-time, of SES.

Entire Agreement. This Agreement contains the entire understanding and agreement between the parties relating to the subject matter contained herein, including all the terms and conditions of the parties' agreement. This Agreement supersedes any and all prior understandings and agreements between the parties relating hereto, and shall not be amended except by a written document executed by both parties.

About This Agreement. This Agreement is for the Academic Year set forth above. SES has no obligation, expressed or implied for re-enrollment of Student in subsequent academic years. This Agreement shall be governed by the laws of the State of Tennessee. The parties hereby consent to exclusive jurisdiction and venue for any disputes arising out of or related to this Agreement in a court of competent jurisdiction in Nashville, Davidson County, Tennessee. Enrollment of the Student remains conditional pending satisfaction of all academic, behavior, and financial obligations. Headings contained in this Agreement are for the convenience of the parties and shall not be deemed to supersede or modify any provisions.

I/We hereby acknowledge that I/We am/are responsible for Student and for the obligations under this Agreement and that I/We have reviewed all two (2) pages of this Agreement and attachments. I/We agree to abide by the provisions of this Agreement and all the materials incorporated in it.

Once executed and delivered in accordance with its terms, this Agreement shall be binding on the signatories below. Enrollment of the Student remains conditional pending satisfaction of all academic, behavior, and financial obligations. This Agreement will not be considered valid until all required signatures are completed.

I/We hereby grant SES permission to discuss any and all matters related to the Student's enrollment at SES with all parties to this Agreement.

All financial obligations for Student will be billed to one household, unless SES receives, in writing and signed by all financially responsible parties, instructions to allocate the financial obligations between two or more Parents and/or Guardians.

SIGNATURE OF ALL PARENTS/GUARDIANS REQUIRED.

Parent/Guardian _____, _____
(Signature) (Print name) (Date)

(Home Phone Number) (Cell Phone Number)

Billing Address: _____

For SES Use Only:

Accepted by St. Edward School by: _____

Date Received: _____